

\* required information

**Section 1 of 21**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

\* First name

Sherica Delores

\* Family name

Spence

\* E-mail

Main telephone number

Include country code.

Other telephone number

☐ Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- ☐ Applying as a business or organisation, including as a sole trader
- ☒ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Continued from previous page...

### Address

* Building number or name	<input type="text"/>
* Street	<input type="text"/>
District	<input type="text"/>
* City or town	<input type="text"/>
County or administrative area	<input type="text"/>
* Postcode	<input type="text"/>
* Country	<input type="text"/>

### Agent Details

* First name	<input type="text" value="Robert"/>	
* Family name	<input type="text" value="Sutherland"/>	
* E-mail	<input type="text"/>	
Main telephone number	<input type="text"/>	Include country code.
Other telephone number	<input type="text"/>	

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

- ☒ An agent that is a business or organisation, including a sole trader
- ☐ A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

### Agent Business

Is your business registered in the UK with Companies House? ☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number	<input type="text" value="09199942"/>
Business name	<input type="text" value="RDSLAW Ltd"/>
VAT number	<input type="text" value="GB"/> <input type="text" value="202605164"/>
Legal status	<input type="text" value="Private Limited Company"/>
Your position in the business	<input type="text" value="Consultant, Authorised Agent"/>
Home country	<input type="text" value="United Kingdom"/>

If your business is registered, use its registered name.

Put "none" if you are not registered for VAT.

The country where the headquarters of your business is located.

Continued from previous page...

**Agent Registered Address**

Address registered with Companies House.

Building number or name	RDSLAW LTD
Street	[REDACTED]
District	
City or town	[REDACTED]
County or administrative area	London
Postcode	[REDACTED]
Country	United Kingdom

**Section 2 of 21****PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address    ☐ OS map reference    ☐ Description

**Postal Address Of Premises**

Building number or name	Atlantic
Street	61 High Street
District	Thornton Heath
City or town	
County or administrative area	
Postcode	CR7 8RY
Country	United Kingdom

**Further Details**

Telephone number	[REDACTED]
Non-domestic rateable value of premises (£)	5,500

**Section 3 of 21****APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- ☒ An individual or individuals
- ☐ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

**Confirm The Following**

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

**Section 4 of 21****INDIVIDUAL APPLICANT DETAILS****Applicant Name**

Is the name the same as (or similar to) the details given in section one?

- ☒ Yes ☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

Sherica Delores

Family name

Spence

Is the applicant 18 years of age or older?

- ☒ Yes ☐ No

Continued from previous page...

### Current Residential Address

Is the address the same as (or similar to) the address given in section one?

☒ Yes

☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

### Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

☒ Yes

☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail

Telephone number

Other telephone number

\* Date of birth

dd

mm

yyyy

\* Nationality

Documents that demonstrate entitlement to work in the UK

Right to work share code

Right to work share code if not submitting scanned documents

Add another applicant

## Section 5 of 21

### OPERATING SCHEDULE

When do you want the premises licence to start?

dd

mm

yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end

dd

mm

yyyy

Provide a general description of the premises

*Continued from previous page...*

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Restaurant and Bar

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

### Section 6 of 21

#### PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

☐ Yes ☒ No

### Section 7 of 21

#### PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

☐ Yes ☒ No

### Section 8 of 21

#### PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

☐ Yes ☒ No

### Section 9 of 21

#### PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

☐ Yes ☒ No

### Section 10 of 21

#### PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

☐ Yes ☒ No

### Section 11 of 21

#### PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment



Continued from previous page...

Will you be providing recorded music?

☒ Yes ☐ No

### Standard Days And Timings

#### MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

#### TUESDAY

Start

End

Start

End

#### WEDNESDAY

Start

End

Start

End

#### THURSDAY

Start

End

Start

End

#### FRIDAY

Start

End

Start

End

#### SATURDAY

Start

End

Start

End

#### SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

☒ Indoors ☐ Outdoors ☐ Both

Where taking place in a building or other  
structure tick as appropriate. Indoors may  
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

recorded music consistent with restaurant, bar and late night venue

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Additional one hour to the end time on the night for the start of British Summer Time

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Terminal hour extended by 1 hour on all Fridays, Saturdays and Sundays preceding a Bank Holiday Monday.  
Terminal hour extended by 1 hour on any day immediately preceding a bank holiday which is not on a Monday.

### Section 12 of 21

#### PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

☐ Yes ☒ No

### Section 13 of 21

#### PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

☐ Yes ☒ No

### Section 14 of 21

#### LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☒ Yes ☐ No

#### Standard Days And Timings

##### MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

##### TUESDAY

Start

End

Start

End

##### WEDNESDAY

Start

End

Start

End



Continued from previous page...

## THURSDAY

Start  End Start  End 

## FRIDAY

Start  End Start  End 

## SATURDAY

Start  End Start  End 

## SUNDAY

Start  End Start  End 

Will the provision of late night refreshment take place indoors or outdoors or both?

☒ Indoors      ☐ Outdoors      ☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

consistent with restaurant bar and late night venue

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Additional one hour on the night for the start of British Summer Time

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Terminal hour extended by 1 hour on all Fridays, Saturdays and Sundays preceding a Bank Holiday Monday.  
Terminal hour extended by 1 hour on any day immediately preceding a bank holiday which is not on a Monday.

Continued from previous page...

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

☒ Yes
 ☐ No
**Standard Days And Timings****MONDAY**Start End Start End 

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

**TUESDAY**Start End Start End **WEDNESDAY**Start End Start End **THURSDAY**Start End Start End **FRIDAY**Start End Start End **SATURDAY**Start End Start End **SUNDAY**Start End Start End 

Will the sale of alcohol be for consumption:

☐ On the premises
 ☐ Off the premises
 ☒ Both

If the sale of alcohol is for consumption on  
the premises select on, if the sale of alcohol  
is for consumption away from the premises  
select off. If the sale of alcohol is for  
consumption on the premises and away  
from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Additional one hour on the night for the start of British Summer Time

Continued from previous page...

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Terminal hour extended by 1 hour on all Fridays, Saturdays and Sundays preceding a Bank Holiday Monday.  
Terminal hour extended by 1 hour on any day immediately preceding a bank holiday which is not on a Monday.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

### Name

First name

Family name

Date of birth  /  /

### Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

### PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent form (if known)

*Continued from previous page...*

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

## Section 16 of 21

### ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

None

## Section 17 of 21

### HOURS PREMISES ARE OPEN TO THE PUBLIC

#### Standard Days And Timings

#### MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

#### TUESDAY

Start

End

Start

End

#### WEDNESDAY

Start

End

Start

End

#### THURSDAY

Start

End

Start

End

#### FRIDAY

Start

End

Start

End

#### SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start 00:00

End 03:00

Start 08:00

End 00:00

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Additional one hour on the night for the start of British Summer Time

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Terminal hour extended by 1 hour on all Fridays, Saturdays and Sundays preceding a Bank Holiday Monday.  
Terminal hour extended by 1 hour on any day immediately preceding a bank holiday which is not on a Monday.

## Section 18 of 21

### LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

See proposed Conditions attached to application marked as annex A

b) The prevention of crime and disorder

See proposed Conditions attached to application marked as annex A

c) Public safety

See proposed Conditions attached to application marked as annex A

d) The prevention of public nuisance

See proposed Conditions attached to application marked as annex A

*Continued from previous page...*

e) The protection of children from harm

See proposed Conditions attached to application marked as annex A

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**



*Continued from previous page...*

### **Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

### **Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

**Continued from previous page...**

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

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**Continued from previous page...**

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

**Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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**NOTES ON REGULATED ENTERTAINMENT**

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**Continued from previous page...**

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

**Continued from previous page...**

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

**Section 21 of 21****PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Fees are calculated on the valuation of the premises. The value can be found on [voa.gov.uk](http://voa.gov.uk) Fees range from £100 - £315 please phone Licensing team to confirm 020 87605466 Rateable Value (commercial) £0 - £4,300= £100 £4,301 - £33,000= £190 £33,001 - £87,000=£315 £87,001 - £125,000=£450 £125,000 and over=£635

Please note there is a surcharge of 1.65% if you pay by credit card. There is no surcharge for debit card▲

\* Fee amount (£)

190.00

**DECLARATION**

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

Robert Sutherland

\* Capacity

Consultant and Authorised Agent

\* Date

06 / 01 / 2023  
dd mm yyyy

Add another signatory

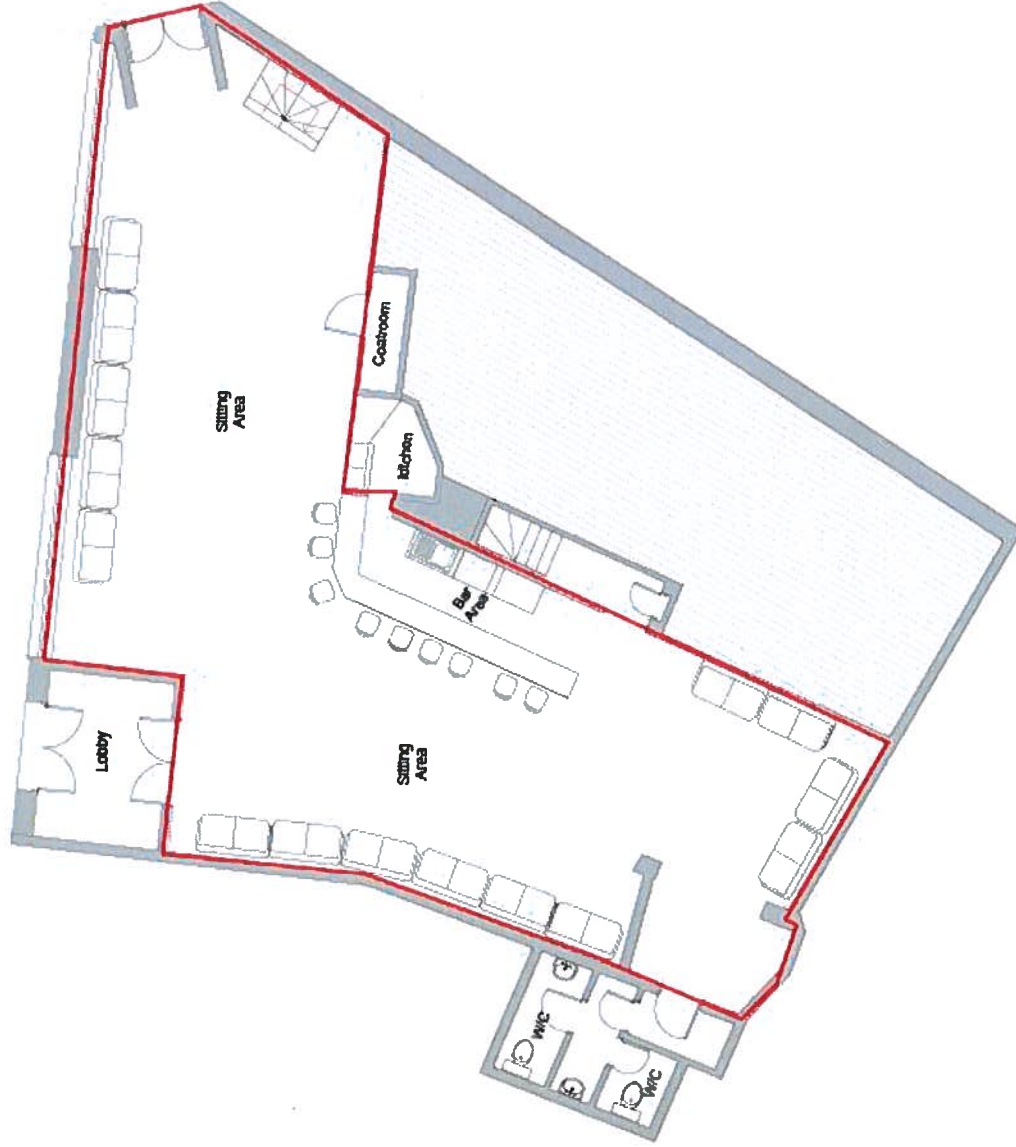
Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/croydon/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.





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[www.olajidefalusi.com](http://www.olajidefalusi.com)

Client:  
**Atlantic Bar**

Project:  
**61 Thornton Heath High Street,  
Croydon,  
CR7 8RY.**

Title:  
**Existing Floor plan of a Bar.**

**Existing Ground Floor plan.**

Drawing No. **Jun/22/BAR01**

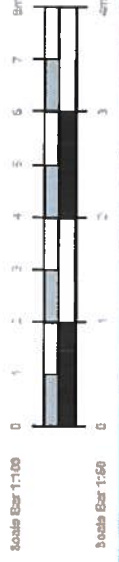
Scale : **1:100 & A3**

Date : **June 2022**



**area for licensable  
activity**

**A1**







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Architectural Consultants  
www.oaifalusi.com

Client:  
**Atlantic Bar**

Project:  
**61 Thornton Heath High Street,  
Croydon,  
CR7 8RY.**

Title:  
**Existing Floor plan of a Bar.**

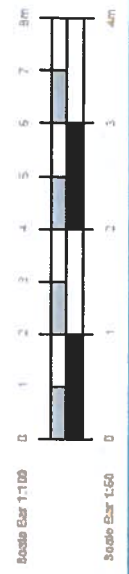
**Basement Floor plan.**

Drawing No. **Jun/22/BAR02**

Scale : **1:100 & A3**

Date : **June 2022**

71



**Atlantic 61 High Street, Thornton Heath, CR7 8RY, proposed draft conditions for discussion.**

1. The basement shall only be used for licensable activities for private functions and parties. All bookings to be recorded and guest list to be provided. Booking documents and guest lists to be retained for 6 months following the event and records to be made available, subject to the Data Protection Act 2018, to the police and local authority officers on request.
2. The premises licence holder shall ensure that:-  
Staff must be given training in relation to Licensing Act 2003, as appropriate to their role. Refresher training shall be given every 6 months and records shall be kept at the premises and made available for inspection by the police or authorised official from the local authority.
3. Appropriate staff shall undertake, yearly, Welfare and Vulnerability Training.
4. The venue will operate policies in relation to dispersal, drugs, weapons and theft. Signage shall be displayed at the entrance of the premises and in toilets explaining a zero tolerance to drugs.
5. A CCTV system must be installed at the premises covering the entrance, the external area and all internal areas. A head and shoulders image to identification standard must be captured of every person entering the premises. Images shall be kept for 31 days and supplied to the police or local authority on request in accordance with the Data Protection Act 2018.
6. The CCTV system shall display, on screen and on any recording, the correct time and date that images were captured.
7. CCTV signage must be displayed, reminding customers that CCTV is in operation.
8. A member of staff trained in the use of the CCTV system must be available at the premises at all times that the premises is open to the public in order to show police images if required. A member of staff suitably trained to download CCTV footage must then be available within 48hrs. The downloaded footage is to be supplied in a useable digital format.
9. Signage shall be displayed in a prominent position on the premises requesting that customers leave quietly.
10. On days when Crystal Palace Football Club are playing at home a minimum of 2 door supervisors shall be deployed at the venue before the match, throughout the match and a suitable time after finishes.
11. Ensure that when Crystal Palace football club are playing at Selhurst Park, plastic/polycarbonate glasses shall be used and all bottles decanted from 3 hours before the start of the game until 3 hours after the finish of the game.
12. Ensure that records are kept by the DPS, at the premises, of the following details of any door-supervisor employed at the premises: -

- a. Name and date of birth
- b. Full 16 digit SIA badge number
- c. Dates and times employed

These records must be made available, in useable form, to the Metropolitan Police, Croydon Council officers or authorised officers of the Security Industry Authority upon request in accordance with the Data Protection Act 2018.

- 13. A comprehensive incident register must be maintained, at the premises. Details of incidents shall be added to the register within 24hrs of any incident. CCTV images of any incident shall be recorded and kept at the premises along with a copy of the incident report and written reports from all members of staff involved

The following details must be recorded: -

- a. Date of the incident
  - b. Time of the incident
  - c. Location of the incident
  - d. Persons concerned in the incident
  - e. Summary of incident
  - f. Identification of any Emergency Services Personnel attending where possible
- 14. A challenge 25 policy shall be in operation at the premises with appropriate signage on display throughout the premises.
  - 15. Ensure that a refusal book or electronic system to record all refusals of sales of alcohol shall be maintained on the premises and made available to the police and local authority officers upon reasonable request.
  - 16. The licensee shall ensure that patrons are managed to ensure that noise from exiting and entering is kept to minimum.
  - 17. The licensee shall ensure that no noise nuisance is caused to local residents.
  - 18. For any Private Promoted Event (any event including a Promotor, Artist or D.J which operates by way of ticket sales, including tickets sales on the door or sold over the internet and social media) all persons attending these events shall be searched upon entry. Security Wands shall be used in every search. The licensee must take all the necessary precautions to prevent offensive weapons and drugs entering the premises. Identification will be scanned onto an ID Scanning system as a condition of entry.
  - 19. For a Private Promoted Event Security Industry Authority (SIA) registered door supervisors shall be employed on the premises at least one hour before the event starts until all members of the public have left the premises. At least one Security Industry Authority Supervisor to wear a Body Worn Camera
  - 20. The number of SIA door supervisors on duty at the premises prior to any Private Promoted Event commencing, shall be assessed in accordance with the expected capacity, guest list and search policy. Such risk assessments will be retained for at least 31 days and made available to the police or licensing authority on request.
  - 21. At least 14 days, or such shorter period as may be agreed by the police, prior written notice shall be provided to the police of any Private Promoted Event (any event including a Promotor, Artist or D.J which operates by way of ticket sales,



including tickets sales on the door or sold over the internet and social media) to include the date, name of person booking the event and any other details as requested by the police. For the purpose of promoting the licensing objectives the police have a right of veto in respect of events deemed high risk.

22. A guest list will be drawn up for each event booking and all records of the event booking, and guest list will be available, subject to the Data Protection Act 2018, for inspection by an authorised officer of the police at any time that the premises is open.
23. Mr ~~Mr [REDACTED]~~, aka ~~[REDACTED]~~, will not be involved in the day to day management of the business including any licensable activity at the premises or in the organising/management of any private promoted events to be held at the premises.

**Atlantic 61 High Street, Thornton Heath, CR7 8RY, proposed conditions following discussion with police v1a.**

The hours for licensable activities will be amended:

Recorded music : Sun to Thurs – 10:00 to 00:00; Fri to Sat – 10:00 to 02:00 day following;

Late night refreshment: Sun to Thurs – 23:00 to 01:00; Fri to Sat – 23:00 to 02:30 day following;

Sale of alcohol: Sun to Thurs – 10:00 to 00:30; Fri to Sat – 10:00 to 02:00 day following;

Opening times: Sun to Thurs – 08:00 to 01:00; Fri to Sat – 08:00 to 02:30 day following;

00:30 on day following Sundays to Thursdays and  
02:00 on day following Fridays and Saturdays

The additional hours sought for additional days before bank holidays shall be deleted save for New Years Eve when the authorised hours for licensable activities will extend to 03:30 hours on New Years Day and the opening hours extended to 04:00.

On the day before the commencement of British Summer Time there will be 1 hour added to the end times for licensable activities and opening on that day.

1. The basement will not be used for licensable activities until the plans have been approved by the licensing authority and a management plan for the basement has been submitted to the police and this condition has been removed from the licence by way of a minor variation
2. The premises licence holder shall ensure that:-  
Staff must be given training in relation to Licensing Act 2003, as appropriate to their role. Refresher training shall be given every 6 months and records shall be kept at the premises and made available for inspection by the police or authorised official from the local authority in accordance with the Data Protection Act 2018.
3. Appropriate staff shall undertake, yearly, Welfare and Vulnerability Training.
4. The venue will operate policies in relation to dispersal, drugs, weapons and theft. Signage shall be displayed at the entrance of the premises and in toilets explaining a zero tolerance to drugs.
5. A CCTV system must be installed at the premises covering the entrance, the external area and all internal areas. A head and shoulders image to identification standard must be captured of every person entering the premises. Images shall be kept for 31 days and supplied to the police or local authority on request in accordance with the Data Protection Act 2018.
6. The CCTV system shall display, on screen and on any recording, the correct time and date that images were captured.
7. CCTV signage must be displayed, reminding customers that CCTV is in operation.
8. A member of staff trained in the use of the CCTV system must be available at the premises at all times that the premises is open to the public in order to show

police images if required. A member of staff suitably trained to download CCTV footage must then be available within 48hrs. The downloaded footage is to be supplied in a useable digital format.

9. Signage shall be displayed in a prominent position on the premises requesting that customers leave quietly.
10. On Fridays and Saturdays when the premises remains open for licensable activities beyond midnight, then from 21:00 hours, plastic/polycarbonate drinking vessels shall be used and all bottles decanted. This condition will not apply to bottles of 700 ml or larger containing sparkling wine or champagne.
11. On days when Crystal Palace Football Club are playing at home a minimum of 2 door supervisors shall be deployed at the venue before the match, throughout the match and a suitable time after finishes.
12. Ensure that when Crystal Palace football club are playing at Selhurst Park, plastic/polycarbonate glasses shall be used and all bottles decanted from 3 hours before the start of the game until 3 hours after the finish of the game. This condition will not apply to bottles of 700 ml or larger containing sparkling wine or champagne.
13. Ensure that records are kept by the DPS, at the premises, of the following details of any door-supervisor employed at the premises: -
  - a. Name and date of birth
  - b. Full 16 digit SIA badge number
  - c. Dates and times employed

These records must be made available, in useable form, to the Metropolitan Police, Croydon Council officers or authorised officers of the Security Industry Authority upon request in accordance with the Data Protection Act 2018.

14. A comprehensive incident register must be maintained, at the premises. Details of incidents shall be added to the register within 24hrs of any incident. CCTV images of any incident shall be recorded and kept at the premises along with a copy of the incident report and written reports from all members of staff involved
 

The following details must be recorded: -

  - a. Date of the incident
  - b. Time of the incident
  - c. Location of the incident
  - d. Persons concerned in the incident
  - e. Summary of incident
  - f. Identification of any Emergency Services Personnel attending where possible
15. A challenge 25 policy shall be in operation at the premises with appropriate signage on display throughout the premises.
16. Ensure that a refusal book or electronic system to record all refusals of sales of alcohol shall be maintained on the premises and made available to the police and local authority officers upon reasonable request.
17. The licensee shall ensure that patrons are managed to ensure that noise from exiting and entering is kept to minimum.



18. The licensee shall ensure that no noise nuisance is caused to local residents.
19. The licensee shall take all the necessary precautions to prevent offensive weapons and drugs entering the premises.
20. On Fridays, Saturdays and on any other day when the premises is open for the purpose of licensable activities after 00:00 hours, a minimum of 3 door supervisors door will be on duty at the premises from 21:00 hours.
21. On Fridays, Saturdays and on any other day when the premises is open for the purpose of licensable activities after 00:00 hours, all persons entering the premises from 21:00 hours shall be searched upon entry. Security Wands shall be used in every search. Identification will be scanned onto an ID Scanning system as a condition of entry. IDSCAN Records will be retained for a minimum period of 31 days and, subject to the Data Protection Act 2018, will be made available to the police and authorised officers from the local authority
22. Save for persons who have temporarily left the premises e.g for the purpose of smoking, the last admission to the premises for members of the public will be 01:00 hours.
23. For any Private Promoted Event (any event including a Promotor, Artist or D.J which operates by way of ticket sales, including tickets sales on the door or sold over the internet and social media) all persons attending these events shall be searched upon entry. Security Wands shall be used in every search. The licensee must take all the necessary precautions to prevent offensive weapons and drugs entering the premises. Identification will be scanned onto an ID Scanning system as a condition of entry. IDSCAN Records will be retained for a minimum period of 31 days and, subject to the Data Protection Act 2018, will be made available to the police and authorised officers from the local authority.
24. For a Private Promoted Event Security Industry Authority (SIA) registered door supervisors shall be employed on the premises at least one hour before the event starts until all members of the public have left the premises. At least one Security Industry Authority Supervisor to wear a Body Worn Camera
25. The number of SIA door supervisors on duty at the premises prior to any Private Promoted Event commencing, shall be assessed in accordance with the expected capacity, guest list and search policy. Such risk assessments will be retained for at least 31 days and subject to the Data Protection Act 2018, made available to the police or licensing authority on request.
26. At least 14 days, or such shorter period as may be agreed by the police, prior written notice shall be provided to the police of any Private Promoted Event (any event including a Promotor, Artist or D.J which operates by way of ticket sales, including tickets sales on the door or sold over the internet and social media) to include the date, name of person booking the event and any other details as requested by the police. For the purpose of promoting the licensing objectives the police have a right of veto in respect of events deemed high risk.
27. A guest list will be drawn up for each event booking and all records of the event booking, and guest list will be available, subject to the Data Protection Act 2018, for inspection by an authorised officer of the police at any time that the premises is open.

28. The premises shall have a written dispersal policy.
29. After 21:00 hours, on any occasion regulated entertainment is being provided all windows and doors will be closed save for access and egress.
30. Patrons will be managed to ensure that noise from patrons entering and exiting is kept to a minimum.
31. A sound limiter will be installed and set in conjunction with the Croydon Council environmental health team.
32. Regular contact with local residents will be maintained to address any concerns raised in respect of nuisance caused by the operation of the premises.
33. *The former sole director of Oceanic Bar Ltd*, will not be involved in the day to day management of the business including any licensable activity at the premises or in the organising/management of any private promoted events to be held at the premises.

## Representation

We are writing to you with regard to the licensing application for Atlantic, 61 High Street, CR7 8RY.

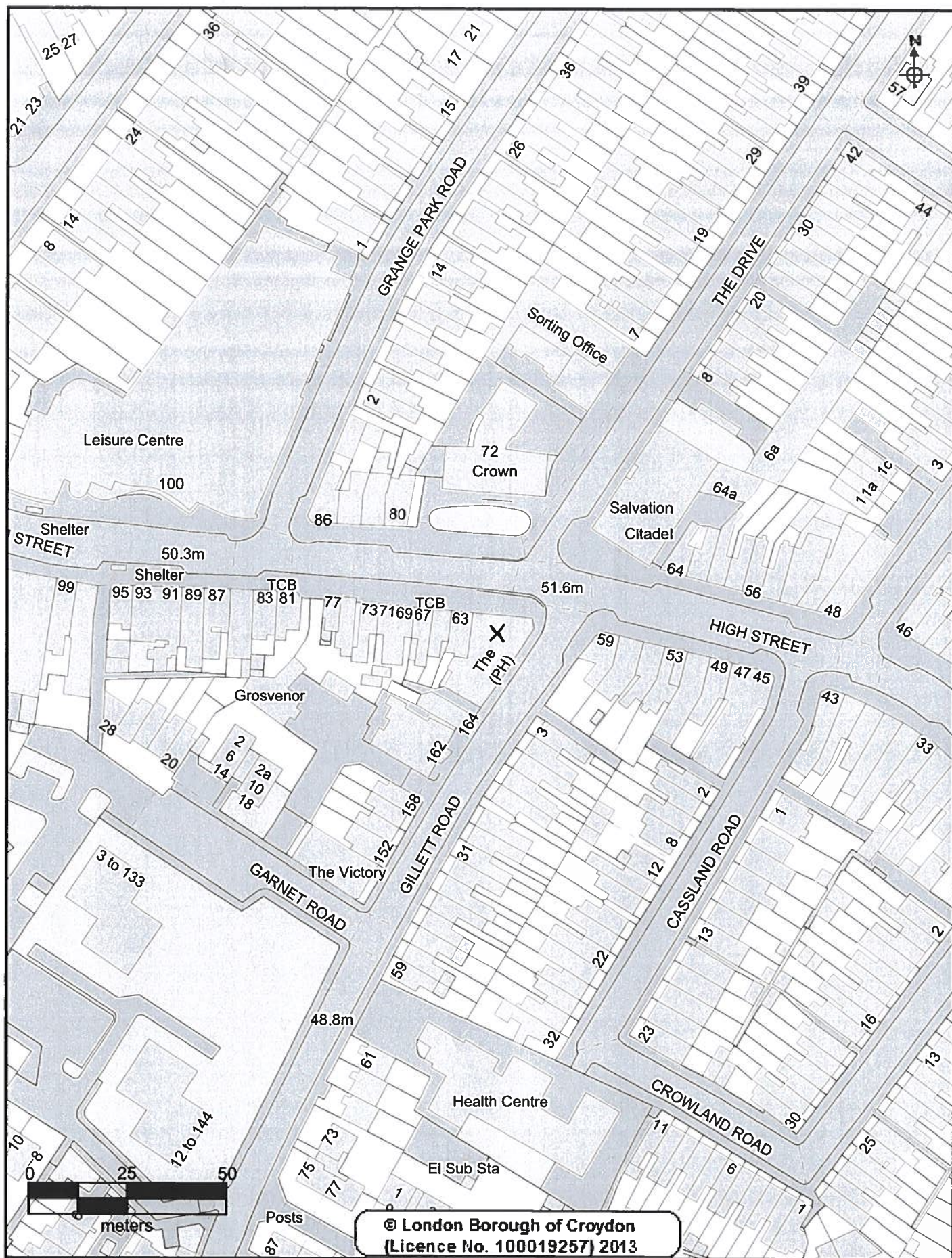
As local residents we are concerned that, as the premises will be open seven days a week from 10.00 in the morning until late at night, there may be problems caused by noise from the premises and the possibility of unsafe or illegal parking in the area around the premises.

The area around the High Street is residential. The provision of recorded music during opening hours will undoubtedly disturb those who live near the premises, particularly in Summer, when windows and doors will be open.

The area around the premises is poorly served by public transport after midnight. Late-night visitors to the premises will have to rely on cabs or their own vehicles to make their way home. There is, in any case, little provision for parking in the area around the premises and no car park on the premises itself. This is likely to result in illegal or unsafe parking.



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Scale 1:1250

19-Feb-2023

X = 61 HIGH STREET, TINTON HEATH

